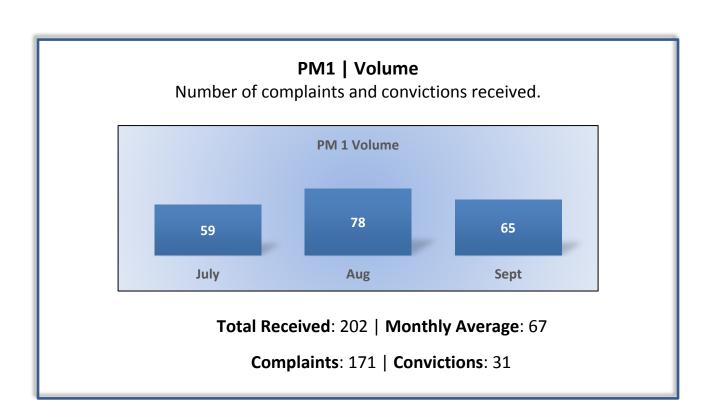
### Department of Consumer Affairs

# Cemetery and Funeral Bureau

# **Enforcement Performance Measures**

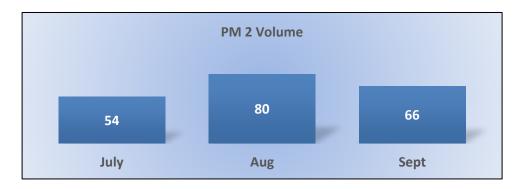
Q1 Report (July - September 2016)

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.



### PM2 | Intake - Volume

Number of complaints closed or assigned to an investigator.



**Total: 200 | Monthly Average: 67** 

### PM2 | Intake – Cycle Time

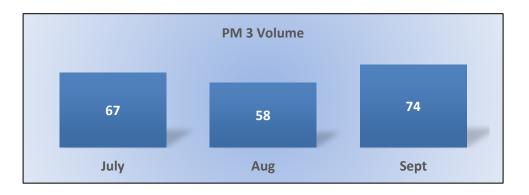
Average number of days from complaint receipt, to the date the complaint was closed or assigned to an investigator.



Target Average: 7 Days | Actual Average: 1 Day

## PM3 | Investigations – Volume

Number of investigations closed (not including cases transmitted to the Attorney General).

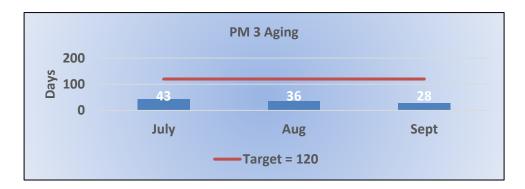


**Total:** 199 | Monthly Average: 66

### PM3 | Investigations - Cycle Time

Average number of days to complete the entire enforcement process for cases not transmitted to the Attorney General.

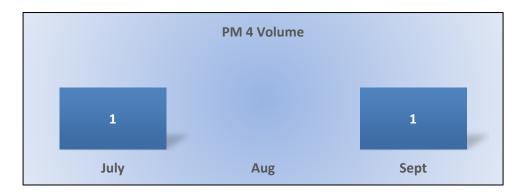
(Includes intake and investigation)



Target Average: 120 Days | Actual Average: 36 Days

### PM4 | Formal Discipline - Volume

Cases closed, of those transmitted to the Attorney General.

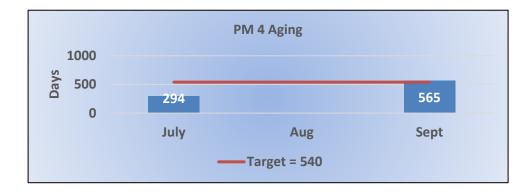


Total: 2

### PM4 | Formal Discipline - Cycle Time

Average number of days to complete the entire enforcement process for cases transmitted to the Attorney General.

(Includes intake, investigation, and case outcome.)



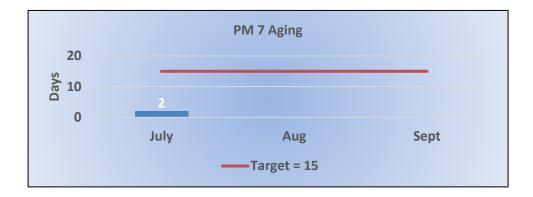
**Target Average:** 540 Days | **Actual Average:** 430 Days

# PM7 | Probation Intake – Volume Number of new probation cases. PM 7 Volume 2 July Aug Sept

Total: 2

# PM7 | Probation Intake – Cycle Time

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.



Target Average: 15 Days | Actual Average: 2 Days

### PM8 | Probation Violation Response - Volume

Number of probation violation cases.

The Bureau did not have any probation violations this quarter.

### PM8 | Probation Violation Response - Cycle Time

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

The Bureau did not have any probation violations this quarter.