Department of Consumer Affairs

Cemetery & Funeral Bureau

Actual

2

Performance Measures

Q2 Report (October - December 2010)

To ensure stakeholders can review the Bureau's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

In future reports, the Department will request additional measures, such as consumer satisfaction. These additional measures are being collected internally at this time and will be released once sufficient data is available.

Volume Number of complaints and convictions received. Q2 Total: 179 Complaints: 161 Convictions: 18 Q2 Monthly Average: 60 80 60 40 20 0 October November December Actual 68 48 63

Complaint Intake Average cycle time from the date of complaint receipt, to the date the complaint was assigned to an investigator. Target: 7 Days Q2 Average: 2 Days 8 6 4 2 0 October November December Target 7 7

3

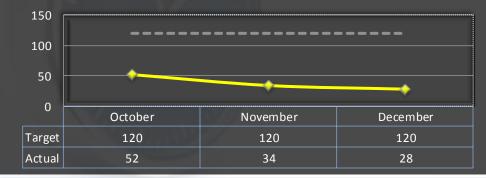
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Complaint Intake & Investigation

Average cycle time from receipt to closure of the investigation process, does <u>not</u> include cases sent to Attorney General or other formal discipline.

Target: 120 Days

Q2 Average: 38 Days

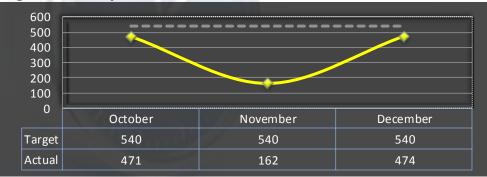


Formal Discipline

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Bureau, and prosecution by the AG)

Target: 540 Days

Q2 Average: 369 Days



Probation Intake

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

Target: 15 Days Q2 Average: N/A

The Bureau did not contact any new probationers this quarter.

Probation Violation Response

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

Target: 15 Days Q2 Average: N/A

The Bureau did not handle any probation violations this quarter.